

**KENWOOD FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
FEBRUARY 8, 2022**

MINUTES

MEETING: Meeting called to order at 16:00 hrs. Directors Cooper, Doss, Moretti, Atkin, Uboldi and Chief Bellach were present.

MINUTES: MSP Cooper/Moretti to approve the minutes of January 11, 2022.

ROSTER: 19 Volunteers, 4 Part-Time & 5 Full-Time. Chief Bellach reported we still have 2 new potential volunteers getting their physicals. One captain still out on Workers Comp. may return sometime in March. One Part-Time FF went over the 1000 hours. He will now be put into PERS retirement. The additional cost to the District will be approximately 7% of his annual wages that will be going into PERS. The total employer percent is 13%, minus the 6% we are currently paying for Social Security.

CLAIMS: MSP Cooper/Doss to approve CR #21-22-08 for \$44,530.92 and payrolls 01/14/22 for \$28,742.73 and 01/28/22 for \$23,630.84. Director Cooper asked about what was done to 3181 and the charges. Chief Bellach stated that 3181 had some work done due to a check engine light, as well as an annual service and lube.

PUBLIC APPEARANCES: Jay Gamel, from the public, commented on how CALFIRE had just signed a three year lease with the County to have a hand crew stationed at Los Guilicos, to have year around staffing.

OLD BUSINESS: MSP Cooper/Atkin to approve of video conference option under AB 361. Chief Bellach stated that he spoke to council in regards to having to approve AB 361 at every meeting. We must approve it every 30 days as per how the AB was written.

MSP Atkin/Cooper to approve the ~~Standing~~ AD Hoc Committee for the Benefit Assessment. Chief Bellach, Captain Ghisla and Director Uboldi will be on the AD Hoc Committee to address the issues with the Benefit Assessment. Chief Bellach reported that the other day Director Uboldi and he met with council to discuss what changes we could do with our new assessment tax. Some things that may need to be changed are, some vacant parcels are not vacant and have structures on them. The square footage will need to be updated so we can charge properly. Some of the commercial parcels are coded as agricultural on small acreage lots. These will also need to be changed. We cannot change multiple contiguous parcels. Those parcels would have to remain the same and be charged the same. If a parcel is being used differently than it is coded, we can make those changes. Due to all these issues, it was suggested that we form a standing committee to work on these changes. Chief Bellach suggested Director Uboldi,

Captain Tony Ghisla and himself be on the ~~standing~~ committee, due to all being longtime residents and knowing the parcels to make this a fairly quick process. The current timeline we have to follow: determination of the tax rate can be done in March, the notice for the public hearing would be done in April and the public hearing would take place in May. In June property owners would have the opportunity to appeal. In July we would approve the County tax roll and in August the tax rates would be sent in to the County. With the current changes we will have to make with the county coding, we may be closer to a total revenue of \$400,000.00. If this is the case, next month we need to determine the tax rates. When changing the rates, if we do not do it uniformly for each use code type, we will have to have a detailed explanation of why we chose to do this. If we do it uniformly, and lower each code type, we do not have to have an explanation. Director Uboldi added that we could do a 10-15% decrease overall. Also we need to look at the budget and see what we're planning for next year, adding the funds from the County and the additional funds from this tax measure to see what we need to set the rates at. Two separate committees may need to be formed. One to work on the budget and one to work on the assessment and correcting the errors. Chief Bellach suggested that we need to add one more person to the financial committee. Currently Chief Bellach, Director Moretti are on it. Director Atkin spoke in regards to the committee for the benefit assessment and if this committee should be a standing vs ad hoc. This may only be a onetime thing and this could be an ad hoc committee. Also, he stated that we need to determine the budget before we can shave off any amount of the assessment revenue. Tony Ghisla, from the public asked, how would a tax payer know what their tax rate will be if they come to object at the public meeting? Notice will be posted at the station, newspaper and the website.

CHIEF'SREPORT: Chief Bellach updated that the BOS agreed on the County stabilization funding agreement and we should start seeing the funds with-in 60 days.

Director Uboldi stated that we need to think about some committees for the future. We will need to make sure we address any Brown Act issues. (Facilities, Human Resources, legal and legislative, Finance and Equipment) We could have at least one Board Member along with the Chief on these. As the needs come up, we can address them. Director Doss added that we have had ad hoc committees in the past. They only last for one year and they do not make any decisions and only report their findings back to the board. Director Atkin added that he thought this is a terrific idea and is a good way to get stuff done. He felt it was important to not hold off on forming these committees because this will allow work to be going on, on multiple paths without having to put everything off for the whole board to work on. He also thought it would be a good idea to have a committee for consolidation. Given our agreement with the County for stabilization funding and continuing to look into consolidation. Director Doss added he felt that this committee should be Board to Board and not just the Chiefs having discussions. Chief Bellach stated he agreed to this. Director Atkin felt we should create a HR committee right away. Due to this not being on the agenda as an action item, Director Uboldi moved to have this on the agenda as an action item for next month. The Finance Committee will be Chief Bellach, Director Moretti and Director Atkin.

Chief Bellach reported we have received the updated quote from Burtons Fire to do the work on Water Tender 3197. The cost will be \$54,200.00. Asst. Chief Gulson and myself sat down together and refined the list of what needed to be done. KFA has allocated \$30,000.00 to put towards this project. \$5,000.00 of the \$30,000.00 has already been allocated for the new in cab radio headsets. In house we will be doing approx. \$7,800.00 of work. This includes up grading the DOT lighting with LED lights, LED scene lights and back-up camera. This will leave the District paying around \$25,000. We do not have a timeline yet on when they can start the project. Director Moretti thanked KFA for their support in funding this project. He added that we have budgeted funding for this from the CAP account for capital improvements. The replacement cost for a new water tender would be approx. \$275,000.00-\$400,000. This overhaul project on the water tender would hopefully give us another 10 years life extension.

Chief Bellach reported that part of the side fence fell down during the last wind storm. The neighbor next door agreed to pay for half of it. We have received a quote from Kenwood Fence. To replace the existing fence, the same style will be \$4,200.00, to replace it like the back fence with the metal panels the cost would be \$12,500.00. Director Cooper asked for a couple more quotes.

GOOD of the ORDER: Director Doss updated the Board regarding the last SCFDA meeting he had attended with Director Uboldi. This was the first meeting after the County approved the funding agreements for the agencies involved. He wanted to make sure that the Directors were getting the email notifications for the meetings. Chief Bellach stated he would follow-up and make sure all the Directors were receiving the notifications. As of now, the meetings are still via Zoom. Director Doss wanted to remind everyone that we still need to have a member to represent SCFDA on LAFCO. We have not fore filled that position yet, due to not having enough special districts voting.

Director Cooper asked about our septic permit and what is the status of it. Chief Bellach stated that he checked 2 weeks ago with the County and it is still pending.

Chief Bellach reported the County has extended the COVID booster vaccination deadline to next month.

Director Uboldi reported that he spoke to Steve Heidorn and if anyone would like to receive the KFA minutes, he would be happy to send them out.

Respectfully submitted, (with noted changes)

Attest: