

KENWOOD FIRE PROTECTION DISTRICT
9045 Sonoma Highway
Kenwood, CA 95452

AGENDA

REGULAR DISTRICT BOARD OF DIRECTORS MEETING

Location: 9045 Sonoma Hwy. Kenwood

Agendas and Board Packets are available at our website: kenwoodfire.com

DATE: April 9th, 2024 @ 4:00 pm

1. CALL TO ORDER
2. CHANGES TO THE AGENDA
3. MINUTES OF PREVIOUS MEETING:
4. CHIEF'S REPORT:
 - a. Staffing Report: 11 Volunteers, 4 Part Time & 2 Full-Time:
5. APPROVAL OF CLAIMS:

PUBLIC APPEARANCES: An opportunity for anyone to speak to the Board on subjects not on the regular agenda. The Board will not make a decision on the subject unless it is of a routine nature.

6. ACTION ITEMS/OLD BUSINESS:
 - a. Approve New Volunteer Stipend Rates
 - b. Approve District Administrative Officer Hourly Rate
 - c. Approve Administrative Assistant Job Description
 - d. Approve funding for Septic & New Storage Unit
7. NON-ACTION ITEMS:
 - a. Committee Reports – HR, Consolidation, Facility, Finance, Grant
8. ANNOUNCEMENT OF CLOSED SESSION ITEMS: None

Following the announcement of Closed Session items and prior to recess into Closed, the public may speak up to three minutes on items to be addressed in Closed Session

RECESS CLOSED SESSION AND RECONVENE TO OPEN SESSION: None

9. REPORT, IF ANY, ON CLOSED SESSION:
10. GOOD OF THE ORDER:
11. ADJOURN:



Summary Statement

March 31, 2024

Page 1 of 4

Investor ID: CA-01-0100

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 KENWOOD FPD

0000094-0000374 PDF 633405

Kenwood Fire Protection District
9045 Sonoma Hwy
Kenwood, CA 95452

California CLASS

California CLASS

Average Monthly Yield: 5.4210%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-0100-0001	Operating Fund	1,520,396.05	0.00	0.00	6,981.16	21,968.54	1,521,296.84	1,527,377.21
CA-01-0100-0002	Capital Fund	2,319,300.45	0.00	0.00	10,649.47	31,306.16	2,320,674.58	2,329,949.92
TOTAL		3,839,696.50	0.00	0.00	17,630.63	53,274.70	3,841,971.42	3,857,327.13

**KENWOOD FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
MARCH 12, 2024**

MINUTES

MEETING: Meeting called to order at 16:00 hrs. Directors Cooper, Atkin, Doss, Uboldi and Chief's Bellach and Akre were present. Director Moretti was absent.

CHANGES TO THE AGENDA: Chief Bellach wanted to add a date for a public hearing in May. This would be to set the rate for our parcel tax for FY 24-25. This will be added to item 7.C under non-action items.

MINUTES: MSP Cooper/Atkin to approve the minutes of February 13, 2024.

CHIEF'S REPORT: Chief Bellach reported that we are at 12 volunteers, 4 Part-Time & 2 Full-Time.

Steve Heidorn retired with 16 years of service. The District will put together something for Steve for his years of service. Kayla Vance has returned as a volunteer after taking a leave for the last year.

Currently working on the preliminary budget for May. I will be meeting with Chief Akre and the Finance Committee soon. Director Doss and I will be attending the FDAC conference this year. Measure H has unofficially passed. We are at 61.9% yes votes. It looks like we will not make the 2/3rds vote, but we are well over the 50% level.

Chief Akre reported there is a lot of work right now with Measure H. The SCFCA and the Working Group are looking at what they need to do to help all the member agencies be successful with this new revenue source. We should receive our first check of Measure H funds in late January, early February of next year. The taxes will start to collect in October of this year. The Working Group is looking into guidance on how we track and show these new revenues with-in the budgets, as these cannot be just a single line item added to the budget, due to having to report out to the Oversight Committee on how these funds are being spent. Sonoma just had their 2 most recent FF Medics complete their initial training. With the passing of Measure H they extended 2 conditional offers to 2 internal candidates. They have also started a continuous open recruitment. Their Board is going to consider hiring a second Fire Mechanic tonight paid for by Measure H funds. They extended an offer for a full time administrative assistant position; this will bring their administration staff to 3 fulltime. They have moved Captain Luke Loftus into their Training Officer Position. They also put out for an additional Administrative Captain position to help with the Measure H work load. They are looking into upgrading Station 2 sooner rather than later, as well as Kenwood to perform upgrades to their station. The more we can do together through a construction management firm or project managers, will be huge

due to the amount of projects that will be starting County wide. They are looking at specs for 2 new type 1 rural engines. These will be smaller engines that would be able to serve the Glen Ellen and Agua Caliente communities.

We had a few issues with the new ambulance service in the last week. The ambulance has been very much extended for a few calls. We are working with Sonoma County Fire District and Medic Ambulance on a solution. These incidents happened when both Sonoma Valley's ambulances were in quarters and available.

CLAIMS: MSP Cooper/Atkin to approve claim #23-24-09 for \$95,112.40 and February payrolls dated 2/9/24 for \$16,299.39 and 2/23/24 for \$13,395.99.

OLD BUSINESS: A draft job description was in the board packet for the District Administrative Officer Job. Director Doss opened up a discussion on this draft. This position will start in July of 2024. Director Doss stated he read the experience and education section and where it stated; management and administrative experience or above in the Kenwood Fire District, made it sound like you have had to be an employee of the district. He advised to remove this part. Director Atkin stated the sub heads on page one were removed from the original page that he had created. He asked that the sub heads be put back to make it clearer in the language. The 2nd page labeled essential duties that lists all the duties for the job classification, Director Atkin felt it was redundant and micro managing. On page one in the first paragraph it was written that the DAO would work with-in the direction of the Board and the Fire Chief. Director Atkin felt this was wrong. He felt the DAO is responsible to the Board and not accountable to anyone else. In the next sentence in the document it was written that the DAO will report to the Board and the Fire Chief about the status of facilities and equipment. Director Atkin asked that any reference to the DAO reporting to the Fire Chief be removed. He felt that on page 1, paragraph 2 where it read the DAO is to communicate and cooperate with the SVFD Chief on any matters that require coordination related to fire and emergency services much better describes the relationship between the DAO and the Fire Chief. Chief Akre stated he understands this position would be an employee of the Kenwood Fire District. He also serves this Board as their Fire Chief. If we have an Administrative Officer who is responsible for equipment and facilities but does not have responsibility to report to the Chief, this is problematic. It is ultimately the position of the Fire Chief to ensure all aspects of service are delivered to the community we serve. Chief Akre wanted to encourage the Board that we are not doing something separate from this. Director Atkin made a motion on the page 1, the 3rd line to remove the words "and the Fire Chief" and a period placed at the end of the second line after Board of Directors. In the same paragraph, second sentence have the words "and Fire Chief" removed. Director Uboldi 2nd. This motion makes no changes in paragraph 2. Director Cooper agreed with the first elimination of the words "and the Fire Chief" but felt it was important to leave the words "and Fire Chief" in the second sentence. Director Atkin agreed with Director Cooper's suggestion. The amended motion is to leave "and Fire Chief" in the second sentence. Director Atkin also included to add the sub heads to each paragraph on page one. Motion: Uboldi. 2nd: Cooper 4 AYE. 1 Absent.

Director Doss stated the Personnel Committee has a recommendation for the Finance Committee to approve an hourly rate for the DAO in the amount of \$35.00 hr at 20 hours a week. Chief Akre asked if we have had any conversations with PERS, as to what this may do for the District being a PERS agency, also vs hiring an independent contractor and looking at the timeline as we may be moving forward towards consolidation.

NON-ACTION ITEMS: Director Doss handed out a list of duties for the Administrative Assistant position. A job description will be provided in the future.

Measure H Election results: See Chief's report.

Set date for May Public Hearing: May 14th after the Board's regular meeting.

CLOSED SESSION ITEMS: None.

GOOD of the ORDER: Director Atkin stated he received an email regarding an audit from the state. Chief Bellach stated we are being audited by OES on Strike Team pay for the Glass Fire.

Respectfully submitted.

Attest:

Kenwood Fire Protection District

Claims Detail

April 9, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>S. O. #</u>	<u>Check #</u>	<u>Open Balance</u>
03/27/2024	Inv. 0000319589	Bauer Compressors	2024 Annual PM	6140		1,548.59
03/27/2024	Inv. 150108	Santa Rosa Uniform	J. Stayton-nomex pant	6020		191.13
03/27/2024	Inv. 7750015384	Southern Tire Mart, LLC	3389 Repair	6140		61.17
03/27/2024	Inv. 525643904	U.S. Bank Equipment Finance	500-0682056-000	6400		194.36
03/01/2024	Inv. HT1673	Analgesic Services, Inc.	SCBA Hydro Test	6140		308.00
03/11/2024	Inv. IN0349688	County of Sonoma	49-000-005295	7201		774.74
02/12/2024	Amazon	Elan Financial Service	Kitchen Supplies	6080		27.66
02/23/2024	Amazon	Elan Financial Service	Station Supplies	6080		104.95
02/22/2024	Comcast	Elan Financial Service	Internet	6040		121.81
02/28/2024	GoDaddy	Elan Financial Service	Web Hosting	6457		21.99
02/26/2024	Kyocera	Elan Financial Service	Copier Supplies	6400		12.36
02/26/2024	PGE	Elan Financial Service	Service	7320		1,878.53
03/03/2024	FDAC	Elan Financial Service	Annual Conf Registration/Doss	7120		345.00
03/01/2024	Amazon	Elan Financial Service	Office Supplies	6400		56.76
03/05/2024	Amazon	Elan Financial Service	Station Supplies	6080		24.94
03/06/2024	Amazon	Elan Financial Service	Station Supplies	6080		26.23
03/08/2024	Kenwood Water	Elan Financial Service	Feb. Service	7320		91.75
03/11/2024	Amazon	Elan Financial Service	Station Supplies	6080		28.21
03/13/2024	ATT	Elan Financial Service	Cell Phones	6040		258.78
03/15/2024	Verizon	Elan Financial Service	Long Distance	6040		1.25
03/18/2024	Frontier	Elan Financial Service	Fax Line	6040		67.25
03/18/2024	Frontier	Elan Financial Service	Telephone	6040		305.92
03/18/2024	Amazon	Elan Financial Service	Station Supplies	6080		44.52
03/20/2024	Amazon	Elan Financial Service	Kitchen Supplies	6080		29.28
03/01/2024	Inv. 0097415-IN	Nick Barbieri Trucking, LLC	Diesel	7201		1,273.67
03/29/2024	Pepra	Calpers Retirement	02/19/24-03/03/24	5923	ach	2,021.20
3/29/2024	Classic	Calpers Retirement	02/19/24-03/03/24	5923	ach	1,588.15
3/29/2024	Pepra	Calpers Retirement	03/04/24-03/17/24	5923	ach	1,635.79
3/29/2024	Classic	Calpers Retirement	03/04/24-03/17/24	5923	ach	1,588.15

Kenwood Fire Protection District

Claims Detail

April 9, 2024

4/5/2024	4/10 Invoice	New York Life	Life Insurance	5925	ach	81.00
4/20/2024	Dental/Vision	Choice Builder	May Prem.	5930	ach	485.68
4/2/2024	Health	Calpers Health	April Prem.	5930	ach	6855.91
3/26/2024	Palooza	First Nt'l Bank of Omaha	Up-Staffing lunch for crews	7300	2829	94.77
4/5/2024	Inv. #1183	Sonoma Valley Fire District	Service Contract for April	5910	2833	76,753.24

April 9, 2024 Claims Total

98,902.74

Signature: _____
Signature: _____
Signature: _____
Signature: _____
Signature: _____

Title: Director
Title: Director
Title: Director
Title: Director
Title: Director

Kenwood Fire Protection District
Reconciliation Detail
1031 - Exchange Operating, Period Ending 03/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						271,161.80
Cleared Transactions						
Checks and Payments - 14 items						
Bill Pmt -Check	02/13/2024	2810	Gulson, Benjamin	X	-32.79	-32.79
Check	03/04/2024	ach	CALPERS Health	X	-6,855.97	-6,888.76
Check	03/05/2024	2821	Sonoma Valley Fire...	X	-76,753.24	-83,642.00
Transfer	03/05/2024			X	-14,151.92	-97,793.92
Check	03/07/2024	ach	CALPERS Retirem...	X	-1,588.15	-99,382.07
Check	03/07/2024	ach	CALPERS Retirem...	X	-1,329.14	-100,711.21
Bill Pmt -Check	03/08/2024	2823	Elan Financial Servi...	X	-3,818.43	-104,529.64
Check	03/08/2024	ach	New York Life	X	-54.00	-104,583.64
Bill Pmt -Check	03/12/2024	2827	U.S. Bank Equipme...	X	-194.36	-104,778.00
Bill Pmt -Check	03/12/2024	2828	William L. Adams PC	X	-180.00	-104,958.00
Bill Pmt -Check	03/12/2024	2826	Molesworth, Robert	X	-50.96	-105,008.96
Bill Pmt -Check	03/12/2024	2825	Friedman's Home I...	X	-28.80	-105,037.76
Transfer	03/19/2024			X	-12,306.31	-117,344.07
Check	03/20/2024	ach	Choice Builder	X	-485.68	-117,829.75
Total Checks and Payments					-117,829.75	-117,829.75
Deposits and Credits - 4 items						
Check	03/05/2024	2822	Analgesic Services/...	X	0.00	0.00
Bill Pmt -Check	03/08/2024	2824	SONOMA COUNTY...	X	0.00	0.00
Deposit	03/08/2024			X	2,528.64	2,528.64
Deposit	03/31/2024			X	18.57	2,547.21
Total Deposits and Credits					2,547.21	2,547.21
Total Cleared Transactions					-115,282.54	-115,282.54
Cleared Balance					-115,282.54	155,879.26
Uncleared Transactions						
Checks and Payments - 3 items						
Check	12/07/2023	2786	Sonoma Valley Fire...		-76,753.24	-76,753.24
Check	03/26/2024	2829	First National Bank ...		-94.77	-76,848.01
Check	03/29/2024	2830	Sonoma County Fir...		-400.00	-77,248.01
Total Checks and Payments					-77,248.01	-77,248.01
Total Uncleared Transactions					-77,248.01	-77,248.01
Register Balance as of 03/31/2024					-192,530.55	78,631.25
Ending Balance					-192,530.55	78,631.25



P.O. Box 3788 | Santa Rosa CA 95402-3788
 Return Service Requested

Last statement: February 29, 2024
 This statement: March 31, 2024
 Total days in statement period: 31

KENWOOD FIRE PROTECTION DISTRICT
 PO BOX 249
 KENWOOD CA 95452

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 XXXXXX2720
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Direct inquiries to:
 707 524-3000

Exchange Bank
 P O Box 403
 Santa Rosa CA 95402

Public Funds Interest Checking

Account number	XXXXXX2720	Beginning balance	\$271,161.80
Avg collected balance	\$197,877	Total additions	2,547.21
Interest paid year to date	\$72.24	Total subtractions	117,829.75
		Ending balance	\$155,879.26

CHECKS

Number	Date	Amount	Number	Date	Amount
2810	03-04	32.79	2826	03-15	50.96
2821 *	03-13	76,753.24	2827	03-21	194.36
2823 *	03-18	3,818.43	2828	03-18	180.00
2825 *	03-15	28.80	* Skip in check sequence		

DEBITS

Date	Description	Subtractions
03-05	' Internet/Phone Txfr REF 0651024L FUNDS TRANSFER TO DEP XXXXXX2200 FROM ONLINE PAYROLL TRANSFER 0	14,151.92
03-05	' ACH Withdrawal CALPERS 1800 100000017457512 Kenwood Fire Protectio	6,855.97
03-08	' ACH Withdrawal CALPERS 3100 100000017416660 Kenwood Fire Protectio	1,329.14
03-08	' ACH Withdrawal CALPERS 3100 100000017416626 Kenwood Fire Protectio	1,588.15
03-11	' ACH Withdrawal New York Life WEB PAY 240311 OBPNYL Kenwood Fire Protecti	54.00

KENWOOD FIRE PROTECTION DISTRICT
March 31, 2024

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XXXXXX2720

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
03-19	' Internet/Phone Txfr REF 0791150L FUNDS TRANSFER TO DEP XXXXXX2200 FROM ONLINE PAYROLL TRANSFER 0	12,306.31
03-21	' ACH Withdrawal CHOICE BUILDER ONLIN PMNT 240321 Kenwood Fire Protectio	485.68

CREDITS

<u>Date</u>	<u>Description</u>	<u>Additions</u>
03-11	Deposit	2,528.64
03-31	' Interest Payment	18.57

DAILY BALANCES

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
02-29	271,161.80	03-11	249,678.47	03-19	156,540.73
03-04	271,129.01	03-13	172,925.23	03-21	155,860.69
03-05	250,121.12	03-15	172,845.47	03-31	155,879.26
03-08	247,203.83	03-18	168,847.04		

INTEREST INFORMATION

Annual percentage yield earned	0.11%
Interest-bearing days	31
Average balance for APY	\$197,877.42
Interest earned	\$18.57

Thank you for banking with Exchange Bank

Kenwood Fire Protection District
Reconciliation Detail
1032 · Exchange Bank Payroll, Period Ending 03/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						8,172.45
Cleared Transactions						
Checks and Payments - 10 items						
Check	11/03/2023	50339	PLATT, JOSEPH	X	-36.00	-36.00
Check	01/26/2024	50341	Doss, Daymon	X	-74.22	-110.22
Check	01/26/2024	50344	PLATT, JOSEPH	X	-12.00	-122.22
Check	03/08/2024		DIRECT DEPOSIT ...	X	-11,766.81	-11,889.03
Check	03/08/2024		PAYROLL TAX PA...	X	-2,300.01	-14,189.04
Check	03/08/2024	ach	IBS PR Fee	X	-85.10	-14,274.14
Check	03/22/2024		DIRECT DEPOSIT ...	X	-10,015.39	-24,289.53
Check	03/22/2024		PAYROLL TAX PA...	X	-2,046.12	-26,335.65
Check	03/22/2024	50346	Stayton, Jarred	X	-159.71	-26,495.36
Check	03/22/2024		IBS PR Fee	X	-85.10	-26,580.46
Total Checks and Payments					-26,580.46	-26,580.46
Deposits and Credits - 2 items						
Transfer	03/05/2024			X	14,151.92	14,151.92
Transfer	03/19/2024			X	12,306.31	26,458.23
Total Deposits and Credits					26,458.23	26,458.23
Total Cleared Transactions					-122.23	-122.23
Cleared Balance					-122.23	8,050.22
Uncleared Transactions						
Checks and Payments - 5 items						
Check	03/10/2023	50323	Forer, Mikayla		-159.71	-159.71
Check	04/21/2023	50329	PLATT, JOSEPH		-48.00	-207.71
Check	11/03/2023	50338	Moretti, August J		-74.22	-281.93
Check	01/26/2024	50343	Moretti, August J		-74.22	-356.15
Check	01/26/2024	50340	Cooper, John		-74.22	-430.37
Total Checks and Payments					-430.37	-430.37
Total Uncleared Transactions					-430.37	-430.37
Register Balance as of 03/31/2024					-552.60	7,619.85
Ending Balance					-552.60	7,619.85



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 Return Service Requested

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KENWOOD FIRE PROTECTION DISTRICT
 PO BOX 249
 KENWOOD CA 95452

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 XXXXXX2200
 (0)

Direct inquiries to:
 707 524-3000

Exchange Bank
 P O Box 403
 Santa Rosa CA 95402

Public Funds Checking

Account number	XXXXXX2200	Beginning balance	\$8,172.45
Avg collected balance	\$9,870	Total additions	26,458.23
		Total subtractions	26,580.46
		Ending balance	\$8,050.22

CHECKS

<u>Number</u>	<u>Date</u>	<u>Amount</u>	<u>Number</u>	<u>Date</u>	<u>Amount</u>
50339	03-26	36.00	50346 *	03-29	159.71
50341 *	03-15	74.22	* Skip in check sequence		
50344 *	03-26	12.00			

DEBITS

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
03-07	' ACH Withdrawal KENWOOD FIRE PRO FEE 240307 I.KFP CHECKING KENWOOD FIRE PROTECTIO	85.10
03-07	' ACH Withdrawal KENWOOD FIRE PRO TAXCOLLECT 240307 I.KFP CHECKING KENWOOD FIRE PROTECTIO	2,300.01
03-07	' ACH Withdrawal KENWOOD FIRE PRO DDCOLLECT 240307 I.KFP CHECKING KENWOOD FIRE PROTECTIO	11,766.81
03-21	' ACH Withdrawal KENWOOD FIRE PRO FEE 240321 I.KFP CHECKING KENWOOD FIRE PROTECTIO	85.10
03-21	' ACH Withdrawal KENWOOD FIRE PRO TAXCOLLECT 240321 I.KFP CHECKING KENWOOD FIRE PROTECTIO	2,046.12



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Return Service Requested

KENWOOD FIRE PROTECTION DISTRICT
 March 31, 2024

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 XXXXXX2200

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
03-21	' ACH Withdrawal KENWOOD FIRE PRO DDCOLLECT 240321 I.KFP CHECKING KENWOOD FIRE PROTECTIO	10,015.39

CREDITS

<u>Date</u>	<u>Description</u>	<u>Additions</u>
03-05	' Internet/Phone Txfr REF 0651024L FUNDS TRANSFER FRMDEP XXXXXX2720 FROM ONLINE PAYROLL TRANSFER 0	14,151.92
03-19	' Internet/Phone Txfr REF 0791150L FUNDS TRANSFER FRMDEP XXXXXX2720 FROM ONLINE PAYROLL TRANSFER 0	12,306.31

DAILY BALANCES

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
02-29	8,172.45	03-15	8,098.23	03-26	8,209.93
03-05	22,324.37	03-19	20,404.54	03-29	8,050.22
03-07	8,172.45	03-21	8,257.93		

Thank you for banking with Exchange Bank

KENWOOD FIRE DISTRICT

Kenwood Fire Protection (Default)
 9045 Sonoma Hwy
 Kenwood, CA 95452
 United States

Pay Statement History
 Gross to Net, Last Name

Pay Date: 03/08/2024
 Payroll: Regular 03/08/2024
 Pay Period: 02/19/2024-03/03/2024

Last, First Name	Default Department	Type	Pay Date	#	Total Hours	Gross	Reimburse	Federal Income Tax Amount	OASDI Amount	Medicare Amount	California Amount	California SDI Amount	Deduction (EE)	Deduction (ER)	Net Payment	OASDI Amount (ER)	Medicare Amount (ER)	Federal Unemploy Tax Amount (ER)	ER SUTA California Amount (ER)	California Employ Training Tax Amount (ER)	
Bellach, Daren	CHIEF 3100	Regular	03/08/202	-12016	-	\$5,267.47	-	\$604.00	-	\$76.38	\$231.26	-	\$27.00	-	\$4,328.83	-	\$76.38	-	-	-	
Bellach, Tyler	VOLUNTEE	Regular	03/08/202	-12017	2.00	\$230.58	-	-	\$14.29	\$3.34	-	-	-	-	\$212.95	\$14.29	\$3.34	-	-	-	
Bermudez, Gustavo	EXTRA HELP	Regular	03/08/202	-12018	70.00	\$1,346.80	-	\$135.31	\$83.50	\$19.53	\$24.89	-	-	-	\$1,083.57	\$83.50	\$19.53	-	-	-	
Gulson, Benjamin	CAPTAIN	Regular	03/08/202	-12019	-	\$171.46	-	-	\$10.63	\$2.49	-	-	-	-	\$158.34	\$10.63	\$2.49	-	-	-	
Infante, Susan	ADMIN	Regular	03/08/202	-12020	5.75	\$194.81	-	-	\$12.07	\$2.82	-	-	-	-	\$179.92	\$12.07	\$2.82	-	-	-	
Molesworth III, Robert	ENGINEER	Regular	03/08/202	-12021	133.50	\$4,795.76	-	\$366.23	-	\$69.54	\$118.52	-	\$637.43	-	\$3,604.04	-	\$69.54	-	-	-	
Pappas, Trevor	EXTRA HELP	Regular	03/08/202	-12022	96.00	\$1,847.04	-	\$47.00	-	\$26.78	\$35.73	-	\$253.97	-	\$1,483.56	-	\$26.78	-	-	-	
Todd, Douglas	EXTRA HELP	Regular	03/08/202	-12023	48.00	\$923.52	-	\$58.97	-	\$13.39	\$8.58	-	\$126.98	-	\$715.60	-	\$13.39	-	-	-	
Report Total						355.25	14,777.44	-	1,211.51	\$120.49	\$214.27	\$418.98	-	\$1,045.38	-	11,766.81	\$120.49	\$214.27	-	-	-

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees; Pay Dates: Specific Payroll: Regular 03/08/2024; Settings: Show Only Final

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Payroll Recap & Funding
Regular 03/08/2024

Payroll Overview

Payroll	Regular 03/08/2024
Pay Date	03/08/2024
# Employees	8
# Paid Employees	8
# Regular	8
# Pay Periods	1

Employee Payments

	#	EE's	\$ Amount
Direct Deposits Debited	8	8	11,766.81 ^D
Total			11,766.81
(D) Innovative Business Solutions, Inc. Admin Debit			-11,766.81
Your Remaining Bank Account Liability			0.00
Vouchers Printed	0		
Vouchers Suppressed	0		

Taxes

	EIN	EE's	\$ Amount
FIT/EE	94-2826574	5	1,211.51 ^D
FICA/ER	94-2826574	4	120.49 ^D
FICA/EE	94-2826574	4	120.49 ^D
MEDI/ER	94-2826574	8	214.27 ^D
MEDI/EE	94-2826574	8	214.27 ^D
SIT:CA/EE	944-0752-5	5	418.98 ^D
Total			2,300.01
(D) Innovative Business Solutions, Inc. Admin Debit			-2,300.01
Your Remaining Tax Liability			0.00

Vendor Liabilities

No Data

Billing

Invoice Total	85.10
Innovative Business Solutions, Inc. Admin Debit	-85.10
Amount Due	0.00

Total

Total	14,151.92
Innovative Business Solutions, Inc. Admin Debit	-14,151.92
Total of Your Responsibility	0.00

Recap

Innovative Business S	Date	Bank Account #	\$ Amount
Billing	03/07/2024	xxxxxx2200	85.10
Tax Payment	03/07/2024	xxxxxx2200	2,300.01
Empl. Dir. Dep. SPA	03/07/2024	xxxxxx2200	11,766.81
Total Debits			14,151.92

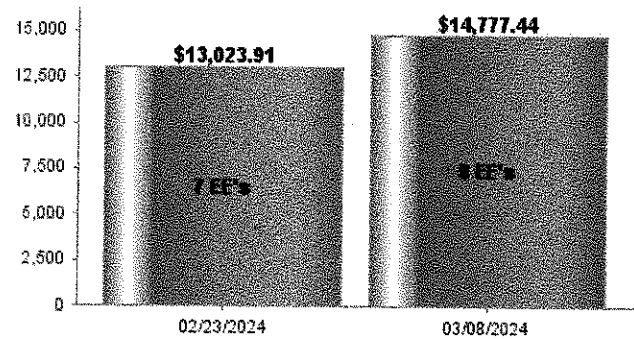
Cash Requirements: xxxxxx2200

	\$ Amount
Billing	85.10
Tax Payment	2,300.01
Empl. Dir. Dep. SPA	11,766.81
Total	14,151.92

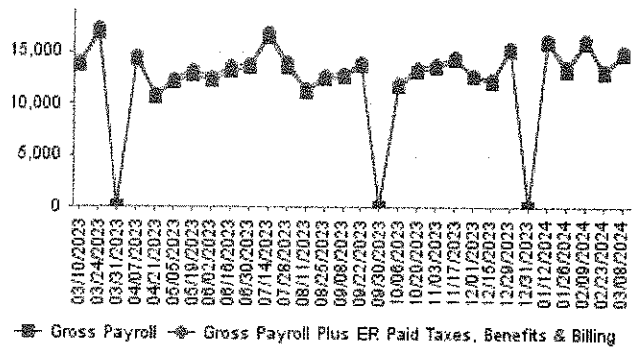
General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	14,777.44	
ER Tax (Offset)	334.76	
Invoice	85.10	
Invoice		85.10
ER Tax		334.76
Deduction		1,045.38
Tax		1,965.25
Direct Deposit		11,766.81
	15,197.30	15,197.30

Comparison To Last Pay Period - Gross Wages



Rolling 12 Month Payroll View



Pay Statement History

Gross to Net, Last Name

Last, First Name	Default Department	Type	Pay Date	#	Total Hours	Gross	Reimburse	Federal Income Tax Amount	OASDI Amount	Medicare Amount	California Amount	California SDI Amount	Deduction (EE)	Deduction (ER)	Net Payment	OASDI Amount (ER)	Medicare Amount (ER)	Federal Unemploy Tax Amount (ER)	ER SUTA Amount (ER)	California Employin Training Tax Amount (ER)	
Bellach, Daren	CHIEF 3100	Regular	03/22/202	-12024	-	\$5,267.47	-	\$604.00	-	\$76.38	\$231.26	-	\$27.00	-	\$4,328.83	-	\$76.38	-	-	-	
Bellach, Tyler	VOLUNTEE	Regular	03/22/202	-12025	1.00	\$115.29	-	-	\$7.15	\$1.67	-	-	-	-	\$106.47	\$7.15	\$1.67	-	-	-	
Carufel, Patrick	VOLUNTEE	Regular	03/22/202	-12026	1.50	\$172.94	-	-	\$10.72	\$2.51	-	-	-	-	\$159.71	\$10.72	\$2.51	-	-	-	
Gulson, Benjamin	CAPTAIN	Regular	03/22/202	-12027	-	\$171.46	-	-	\$10.63	\$2.49	-	-	-	-	\$158.34	\$10.63	\$2.49	-	-	-	
Infante, Susan	ADMIN	Regular	03/22/202	-12028	26.50	\$897.82	-	\$71.12	\$55.67	\$13.02	\$10.81	-	-	-	\$747.20	\$55.67	\$13.02	-	-	-	
Molesworth III, Robert	ENGINEER	Regular	03/22/202	-12029	120.00	\$4,214.40	-	\$303.42	-	\$61.11	\$83.98	-	\$579.48	-	\$3,186.41	-	\$61.11	-	-	-	
Stayton, Jarred	VOLUNTEE	Regular	03/22/202	50346	1.50	\$172.94	-	-	\$10.72	\$2.51	-	-	-	-	\$159.71	\$10.72	\$2.51	-	-	-	
Todd, Douglas	EXTRA HELP	Regular	03/22/202	-12031	92.50	\$1,779.70	-	\$147.58	-	\$25.81	\$33.17	-	\$244.71	-	\$1,328.43	-	\$25.81	-	-	-	
Report Total						243.00	12,792.02	-	1,126.12	\$94.89	\$185.50	\$359.22	-	\$851.19	-	10,175.10	\$94.89	\$185.50	-	-	-



Payroll Overview

Payroll	Regular 03/22/2024
Pay Date	03/22/2024
# Employees	8
# Paid Employees	8
# Regular	8
# Pay Periods	1
New Hires	1

Employee Payments

	#	EE's	\$ Amount
Checks	1	1	159.71
Direct Deposits Debited	7	7	10,015.39 ^D
Total			10,175.10
(D) Innovative Business Solutions, Inc. Admin Debit			-10,015.39
Your Remaining Bank Account Liability			159.71
Vouchers Printed	0		
Vouchers Suppressed	0		

Taxes

	EIN	EE's	\$ Amount
FIT/EE	94-2826574	4	1,126.12 ^D
FICA/ER	94-2826574	5	94.89 ^D
FICA/EE	94-2826574	5	94.89 ^D
MEDI/ER	94-2826574	8	185.50 ^D
MEDI/EE	94-2826574	8	185.50 ^D
SIT:CA/EE	944-0752-5	4	359.22 ^D
Total			2,046.12
(D) Innovative Business Solutions, Inc. Admin Debit			-2,046.12
Your Remaining Tax Liability			0.00

Vendor Liabilities

No Data

Billing

Invoice Total	85.10
Innovative Business Solutions, Inc. Admin Debit	-85.10
Amount Due	0.00

Total

Total	12,306.32
Innovative Business Solutions, Inc. Admin Debit	-12,146.61
Total of Your Responsibility	159.71

Recap

Innovative Business S	Date	Bank Account #	\$ Amount
Billing	03/21/2024	xxxxxx2200	85.10
Tax Payment	03/21/2024	xxxxxx2200	2,046.12
Empl. Dir. Dep. SPA	03/21/2024	xxxxxx2200	10,015.39
Total Debits			12,146.61

--More--

Recap - Continued

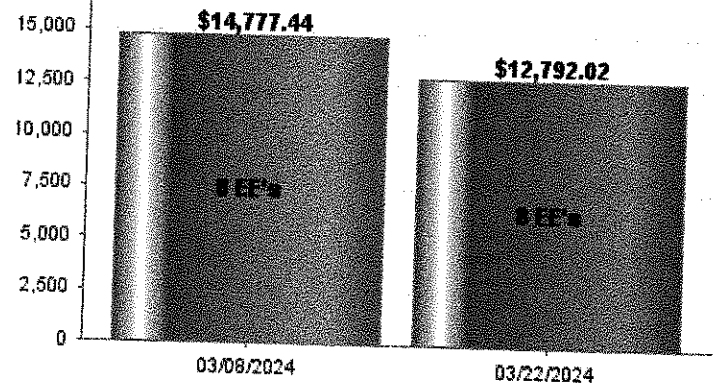
Cash Requirements: xxxxxx2200

	\$ Amount
Billing	85.10
Tax Payment	2,046.12
Empl. Checks	159.71
Empl. Dir. Dep. SPA	10,015.39
Total	12,306.32

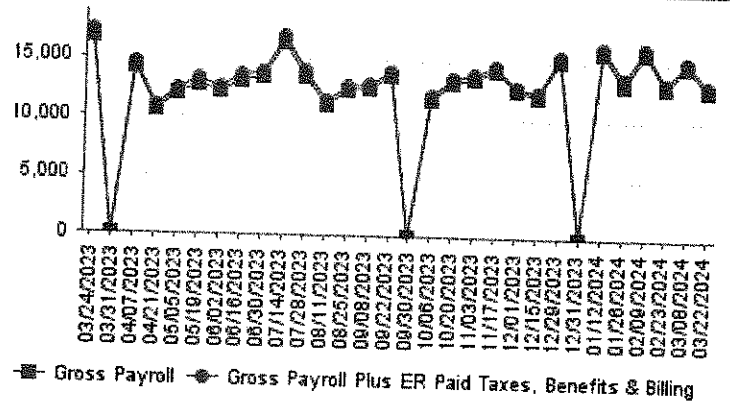
General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning		12,792.02
ER Tax (Offset)	280.39	
Invoice	85.10	
Invoice		85.10
Check		159.71
ER Tax		280.39
Deduction		851.19
Tax		1,765.73
Direct Deposit		10,015.39
	13,157.51	13,157.51

Comparison To Last Pay Period - Gross Wages



Rolling 12 Month Payroll View



Grouped By: None
Sorted By: None
Filtered By: None

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Kenwood Fire Protection



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Kenwood Fire Protection District Profit & Loss Budget vs. Actual July 2023 through March 2024

	<u>Jul '23 - Mar 24</u>	<u>Budget</u>	<u>\$ Left in Budget</u>	<u>% of Budget Used</u>
Ordinary Income/Expense				
Income				
10 - Tax Revenue				
1000 - Prop Taxes - CY Secured	547,093.53	1,065,732.00	-518,638.47	51.34%
1001 - CY Direct Charges	221,700.68	425,626.00	-203,925.32	52.09%
1020 - Prop Tax CY Supp	0.00	0.00	0.00	0.0%
1040 - Property Tax - CY Unsec	31,562.84	31,124.00	438.84	101.41%
1011 - SB2557 Prop Tax Admin	0.00	-10,469.00	10,469.00	0.0%
1050 - - Supplemental Prop Taxes -CY	8,451.13	35,399.00	-26,947.87	23.87%
1051 - -Supplemental Prop Taxes - PY	0.00	-66.00	66.00	0.0%
1059 - - Prop Taxes - PY, Unsecured	0.00	1,222.00	-1,222.00	0.0%
1060 - Prop Taxes - PY, Secured	0.00	129.00	-129.00	0.0%
1061 - PY Direct Charges	1,168.44	339.00	829.44	344.67%
1070 - State-Other In-Lieu Tax	18.71	19.00	-0.29	98.47%
1500 - Wildfire Tax Loss	0.00	2,503.00	-2,503.00	0.0%
Total 10 - Tax Revenue	<u>809,995.33</u>	<u>1,551,558.00</u>	<u>-741,562.67</u>	<u>52.21%</u>
17 - Use of Money/Prop				
1700 - Interest on Pooled Cash	129.51	0.00	129.51	100.0%
1700-01 - Other Interest Earnings	47,294.05	70,000.00	-22,705.95	67.56%
Total 17 - Use of Money/Prop	<u>47,423.56</u>	<u>70,000.00</u>	<u>-22,576.44</u>	<u>67.75%</u>
20 - Intergovernmental Revenues				
2050 - Stabilization Payment	0.00	120,000.00	-120,000.00	0.0%
2060 - Revenue Sharing	196,750.00	187,560.00	9,190.00	104.9%
2081 - Highway Rentals	8.35	5.00	3.35	167.0%
2440 - HOPTR	695.78	7,079.00	-6,383.22	9.83%
Total 20 - Intergovernmental Revenues	<u>197,454.13</u>	<u>314,644.00</u>	<u>-117,189.87</u>	<u>62.76%</u>

Kenwood Fire Protection District Profit & Loss Budget vs. Actual July 2023 through March 2024

	<u>Jul '23 - Mar 24</u>	<u>Budget</u>	<u>\$ Left in Budget</u>	<u>% of Budget Used</u>
30 - Charges for Services				
3661 - Fire Control Services	0.00	3,971.00	-3,971.00	0.0%
3700 - Copy/Transcribe Fees	0.00	0.00	0.00	0.0%
Total 30 - Charges for Services	<u>0.00</u>	<u>3,971.00</u>	<u>-3,971.00</u>	<u>0.0%</u>
40 - Miscellaneous Revenues				
4040 - Miscellaneous Revenue	0.00	24,789.00	-24,789.00	0.0%
4640 - Operating Transfer In-Roll Over	0.00	39,250.00	-39,250.00	0.0%
Total 40 - Miscellaneous Revenues	<u>0.00</u>	<u>64,039.00</u>	<u>-64,039.00</u>	<u>0.0%</u>
Total Income	<u>1,054,873.02</u>	<u>2,004,212.00</u>	<u>-949,338.98</u>	<u>52.63%</u>
Gross Profit	1,054,873.02	2,004,212.00	-949,338.98	52.63%
Expense				
50 - Salaries/Emp Benefits				
Gross Wages				
5910-Perm Positions	823,240.59	990,000.00	-166,759.41	83.16%
5911-Extra Help	44,508.30	68,000.00	-23,491.70	65.45%
5912-Overtime	42,705.00	66,500.00	-23,795.00	64.22%
Total Gross Wages	<u>910,453.89</u>	<u>1,124,500.00</u>	<u>-214,046.11</u>	<u>80.97%</u>
5913 - Director Stipend	1,205.55	1,650.00	-444.45	73.06%
5914 - Volunteer Stipend	6,978.88	17,000.00	-10,021.12	41.05%
5922 - FICA ER Expense	2,523.65	9,000.00	-6,476.35	28.04%
5923 - CALPERS Retirement	61,998.49	78,000.00	-16,001.51	79.49%
5924 - Medicare ER Exp	4,105.49	8,500.00	-4,394.51	48.3%
5930 - CALPERS Health/Dental/Visi	62,716.06	85,000.00	-22,283.94	73.78%
5940 - WORKERS COMP	52,449.00	69,000.00	-16,551.00	76.01%
Total 50 - Salaries/Emp Benefits	<u>1,102,431.01</u>	<u>1,392,650.00</u>	<u>-290,218.99</u>	<u>79.16%</u>

Kenwood Fire Protection District Profit & Loss Budget vs. Actual July 2023 through March 2024

	Jul '23 - Mar 24	Budget	\$ Left in Budget	% of Budget Used
60 - Services/Supplies				
6021- - Clothing/Personal	0.00	1,500.00	-1,500.00	0.0%
6020-Clothing/Personal	1,287.60	4,000.00	-2,712.40	32.19%
6022-Clothing/Safety	57.45	10,000.00	-9,942.55	0.58%
6040-Communications	6,599.81	10,000.00	-3,400.19	66.0%
6080-Household Expense	2,257.94	5,000.00	-2,742.06	45.16%
6100-Insurance	25,739.26	27,300.00	-1,560.74	94.28%
6140-Maintenance-Equipment	11,316.81	21,100.00	-9,783.19	53.63%
6180-Maintenance-Bldgs/Imp.	11,149.46	9,000.00	2,149.46	123.88%
6280-Memberships	1,660.00	7,200.00	-5,540.00	23.06%
6400-Office Expense	2,413.20	5,000.00	-2,586.80	48.26%
6457-Computer Charges	3,415.46	7,900.00	-4,484.54	43.23%
6461-Supplies/Expenses(Ops)	158.04	5,500.00	-5,341.96	2.87%
6500-Professional/Special Svcs.				
6500.01 - Professional/Special Services	10,662.83	11,000.00	-337.17	96.94%
6500.02 - Bank/Bankcard Service Charges	265.12			
6500.03 - PR Processing Fee	1,931.00			
Total 6500-Professional/Special Svcs.	12,858.95	11,000.00	1,858.95	116.9%
6526-REDCOM/Dispatch	3,274.37	15,000.00	-11,725.63	21.83%
6576-Actuarial Services	0.00	7,100.00	-7,100.00	0.0%
6587-LAFCO Charges	1,230.00	2,730.00	-1,500.00	45.06%
6630-Audit/Accounting Srvc.	7,475.00	8,500.00	-1,025.00	87.94%
6637-Prop.Tax Admin Fee	240.00	500.00	-260.00	48.0%
6800-Public/Legal Notices	295.00	1,000.00	-705.00	29.5%
6880-Small Tools/Equip.	6,551.82	7,700.00	-1,148.18	85.09%
7005-Election Expense	0.00	5,000.00	-5,000.00	0.0%
7120-Training/InService	6,327.00	9,500.00	-3,173.00	66.6%
7201-Gas/Oil/Fuel	8,008.75	18,400.00	-10,391.25	43.53%
7300-Trans./Travel/Meetings	745.85	2,500.00	-1,754.15	29.83%

Kenwood Fire Protection District
Profit & Loss Budget vs. Actual
 July 2023 through March 2024

	<u>Jul '23 - Mar 24</u>	<u>Budget</u>	<u>\$ Left in Budget</u>	<u>% of Budget Used</u>
7320-Utilities	11,206.95	17,050.00	-5,843.05	65.73%
Total 60 - Services/Supplies	124,268.72	219,480.00	-95,211.28	56.62%
8510 - Capital Outlay-Bldg Imp	0.00	10,000.00	-10,000.00	0.0%
8560 - Capital Outlay-Equipment	0.00	10,000.00	-10,000.00	0.0%
8620-UNCLM-OT-Within a Fund	32,005.75	45,100.00	-13,094.25	70.97%
8621 - UNCLM-OT-WITHIN A FUN (PAYROLL)	0.00	0.00	0.00	0.0%
8642-General-To/From -Trust	0.00	326,982.00	-326,982.00	0.0%
Total Expense	1,258,705.48	2,004,212.00	-745,506.52	62.8%